



Hazard Identification Policy

Overview

Hazard identification ensures all existing and potential hazards are identified and evaluated. Once these have been evaluated, they should be eliminated or controlled.

All existing hazards must be re-evaluated annually or when work processes change. By re-evaluating all existing hazards, the SHSA can ensure that established controls are used properly.

Responsibility

Management:

- Management will ensure hazard assessments are put in place by the safety officer.
- Will ensure staffs are trained in hazard identification.

Safety Officer:

- Will ensure evaluations of all existing and potential hazards include affected workers.
- Once the hazard assessment has been completed all those affected must be informed of the hazard and procedures in place to eliminate or control the risks.
- Ensure that the hazard assessment is signed and dated.

Employees:

- Affected employees will inform the safety officer of all hazards and will assist in evaluating hazards.

CEO: 

Date: Oct 22, 2010