



Scavenger Hunt

Students

EXITS AND ENTRANCES

- ◇ Evacuation routes are clearly marked?
- ◇ Exit signs are lit?
- ◇ Entrances are clear and unblocked?
- ◇ Entrances are well lit? *

STAIRS AND AISLES

- ◇ Stairs and aisles kept free of obstructions?
- ◇ Stairs and aisles well lit?
- ◇ Aisles wide enough for traffic?
- ◇ Emergency lights maintained?
- ◇ Stair handrails in good condition and firmly attached?
- ◇ Stair lights in good condition?





STORAGE

- ◇ Heavy items stored on bottom shelves?
- ◇ Workers trained to lift properly?
- ◇ Floors around shelves clear?
- ◇ Lifting assists available to use instead of manual lifts?

FLOORS, TILES, CARPETS

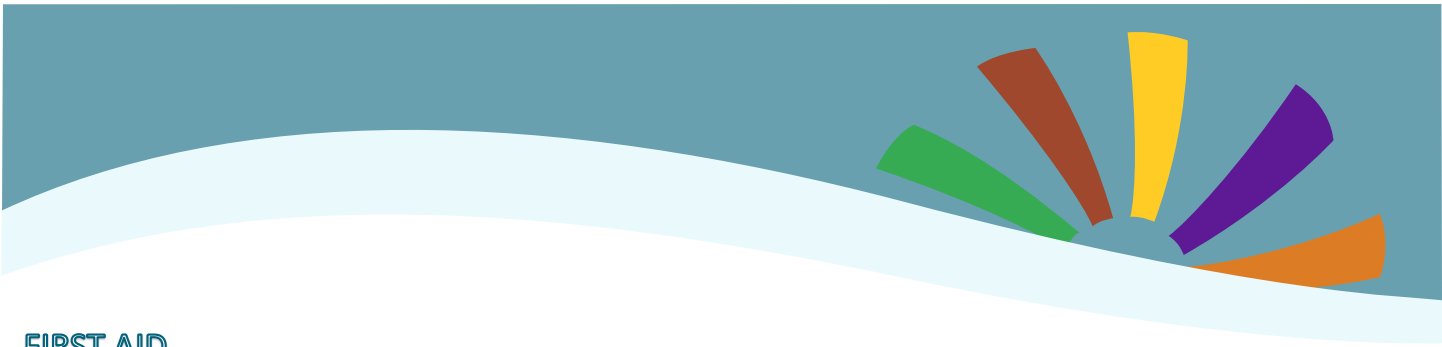


- ◇ Carpets clean and firmly secured?
- ◇ Floors free of obstructions and tripping hazards?
- ◇ Floors dry?

FIRE SAFETY

- ◇ Fire extinguishers maintained and tested this year?
- ◇ Fire extinguishers on walls visible and clearly marked?
- ◇ Fire drills held every six months?
- ◇ Emergency exits clear?





FIRST AID

- ◇ Students are aware of where to go and who to see if they need first aid?
- ◇ First aid kits clearly marked and available?
- ◇ Names of first aiders listed?
- ◇ Number of the local ambulance/emergency response agency clearly visible?
- ◇ Eye-wash station is clearly visible? *

COMPUTERS

- ◇ Is there proper lighting in the workstation?
- ◇ Chairs are adjustable?
- ◇ Workstation if free from clutter?

COMMENTS:

