

Scavenger Hunt

Instructions:

- For this activity, participants are given the Scavenger Hunt List. This is a simplified version of a workplace inspection, meant to show the types of things that inspectors would be looking for. Participants can be put into small groups, with a maximum of 4 people per group. Groups that are larger than 4 may not allow everyone to participate effectively.

Overview:

The best way to prevent injuries to be proactive about safety. This means looking for dangers before anyone gets hurt. In the workplace, this is done through regular inspections. These inspections look for things like safe exits in case of emergency, making sure items are stored safely, ensuring the workplace is clean and in good repair, and checking to see if there are any concerns from workers. In many cases it is the workers themselves who spot hazards first.



Objective:

- Complete the checklist and for any items not found (meaning anything that needs to be improved/fixed), participants should suggest what could be changed to fix it.
- For Example:
Names of first aiders listed? (result: could not find it)
Recommended change: create list of everyone who is certified in First Aid and post it beside the First Aid Kit.
- When all groups have completed their scavenger hunt, hold a discussion about the items they could not find.



Discussion Questions:

- For each of (or one of) the items you could not find, what was your suggested change?
- Why do you think it is important to have it in place?
- For one of the items you COULD find, how do you think it helps keep people safe?
- What else should be added to this scavenger hunt list to make sure it keeps everyone safe?

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EXITS AND ENTRANCES:

- Evacuation routes (ways to get out) are clearly marked
- Exit signs are lit
- Entrances are clear and unblocked
- Entrances are well lit

STAIRS AND HALLWAYS:

- Stairs and hallways are clear (no obstructions)
- Stairs and hallways are well lit
- Hallways are wide enough for the traffic they receive
- Stair handrails are in place and in good condition

STORAGE:

- Heavy items are stored on the bottom shelves
- Workers are trained to lift safely
- Floors around shelves are clear (easy access to shelves)
- Tools are available to help with lifting (mechanical lifts)

Note: if there is no heavy lifting to do, tools may not be available. If an item on your list doesn't apply to your scavenger hunt area, just mark it as "n/a" for "not applicable."

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FLOORS:

- Carpets are clean and have no loose edges or tears/rips
- All floors are clear and have nothing to trip over
- Hard floors are dry

FIRE SAFETY:

- All fire extinguishers are maintained and checked once a year
- Fire extinguishers are mounted on the wall and clearly marked
- Fire drills are held every six months
- All emergency exits are clear and useable

FIRST AID:

- Everyone knows where to go if they need First Aid
- First Aid kits are clearly marked and available
- Emergency numbers are posted and clearly visible

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- **For each item you did not find, explain what you think could be done to change it.**

For example, if you found a Fire Extinguisher that was sitting on the floor in the corner of a room, you could suggest that the Fire Extinguisher be mounted on the wall and clearly marked.

ITEM:

Suggested Change:

ITEM:

Suggested Change:

ITEM:

Suggested Change:

ITEM:

Suggested Change:

Name of Scavenger Hunter: _____

Date of Hunt: _____ Location: _____